

Focus Life Institute

Social-Emotional Learning Support, Career Readiness, and Transition to Work/School Curriculum



FOCUSLIFE
INSTITUTE

www.focuslifeinstitute.com

Providing practical,
personalized solutions
for students.



OUR PROGRAM MODULES OFFERS

- Online E-Learning
- Personalized Profiles & Videos
- Individual Sessions
- PDF Downloads
- Personal Note Taking Ability
- Interactive Career Portfolio
- Business Plan
- Zoom or In-School Coaching
- Professional Development



Social-Emotional Learning Support, Career Readiness, and Transition to Work/School Curriculum by Focus Life Institute

We have a solution to help your school provide students to be prepared for their future! Our all-inclusive, online, turn-key curriculum equips students for career readiness and workplace preparation while providing social and emotional learning support. We provide courses for grades 4-5th, 6-8th and 9-12th. By putting career education and our workplace standards into practice, our curriculum includes career and workplace topics, activities, personalized profiles and note-taking that produces an interactive Career Portfolio for students to capture their results. Our PRACTICAL and PROVEN lessons help prepare students for their future and we offer the following outcomes at the completion of our course:

- Identify their personal strengths, inspiring traits and value to an organization or employer, by using our online Personalized Assessment
- Gain an understanding of people skills and learn how to adapt and be flexible with different behavioral styles
- Match their Personalized Behavioral Style with jobs in the National Career Clusters and set post-secondary education, career, and personal goals
- Acquire essential soft skills training in communication, collaboration, conflict resolution, creativity, confidence and character
- Understand how to create and complete their job acquisition documents including a resume, cover letter, job application, and references
- Identify their passion areas and create a personal vision for their life
- Discover how to balance a personal budget, understand time management strategies and learn how to interview to secure their desired job
- Be equipped in Workplace Values such as honor, excellence, personal responsibility, dependability, commitment, and service
- Identify the traits and characteristics of an entrepreneur
- Produce an interactive PDF document of their Career Portfolio & Business Plan

BENEFITS TO YOUR SCHOOL

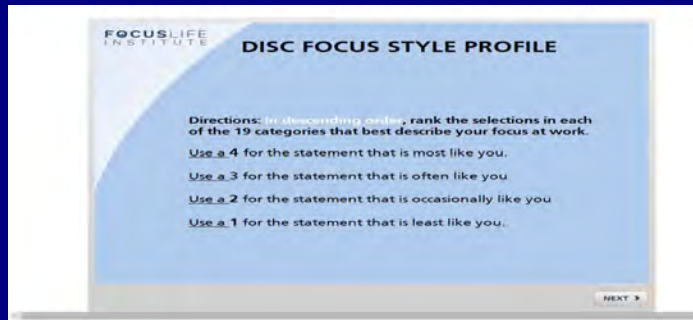
- Save time, money and resources
- Easy to implement, turn-key online modules
- Activities for grades K-12
- Break up lecture time with fun learning videos
- Equip your students to stay in their communities and be productive wealth-generating citizens
- Utilize our video and in-school training for counselors and facilitators
- Cost effective
- Offers the flexibility to pick and choose sections that best meet the school's needs
- Provides teacher and counselor's access into student's progression of materials

Reviews of our Education Courses

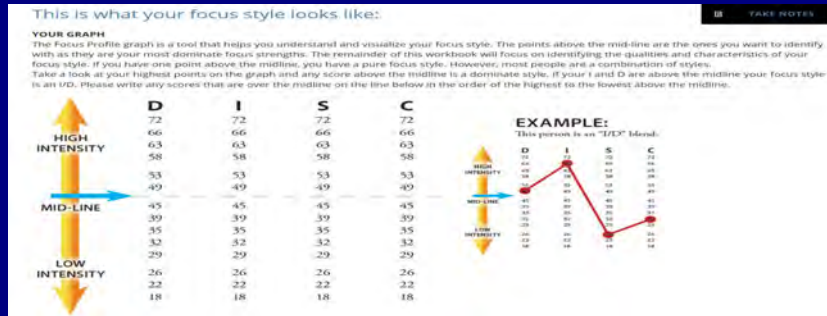
1. *The DISC Focus Profile results for each student was matched with careers in the 16 career clusters providing a better match than previous career profiles.*
2. *The materials were easy to understand and the students had fun sharing their behavioral differences.*
3. *The online development tool was easy to navigate, provided a section to capture personal notes and provided a summary Career Portfolio.*
4. *The online training modules provided the resources and examples that helped us facilitate the program with our students.*
5. *All of the materials that I have looked over have been great resources for us to utilize with our kids. Taking the initial personality assessment really opened my eyes to see my personality style and how to be aware of other people's personalities when addressing them. Our students do not really look to their futures in determining what is best for them career and/or post-secondary wise. I think that this program will allow us to assist them in really thinking about their future and the best way to present themselves.*
6. *I wasn't sure what to expect when I first heard of this program, but I am pleasantly surprised. This is something that will not only help our students understand themselves and each other, but it will help us as well in different areas of our lives.*

Personal Awareness

Take an Online
DISC
Personalized
Behavioral
Profile and Get
Results



Identify Your
Personalized
Behavioral
Profile Style

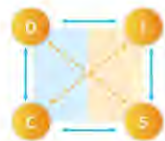


Choose Your
Specific
Behavioral
Style

Select your DISC profile below for more information.

D Profiles	I Profiles	S Profiles	C Profiles
D	I	S	C
DC	IC	SC	CD
DCI	ICD	SCD	CDI
DCS	ICS	SCI	CDS
DI	ID	SD	CI
DIC	IDC	SDC	CID
DIS	IDS	SDI	CIS
DS	IS	SI	CS
DSC	ISC	SIC	CSD
DSI	ISD	SID	CSI

Get a
Personalized
Profile Recap on
Your DISC
Behavioral
Style



FOCUS PROFILE STYLE: S/C

GENERAL OBSERVATIONS

The S/C Focus style could be most accurately described as a "peacemaker." The primary motivation of the S/C is a stable, steady and accurate lifestyle and environment. Generally observed by others as being quiet and reserved, the S/C Focus style is loyal and supportive towards others. They do not have to be in charge, the life-of-the-party or have a platform before people. They like it easy but they want to produce things with quality and accuracy. In return, they expect support, loyalty, trustworthiness and an opportunity to change slowly to new presentations and challenges. The S/C Focus style has this unique ability to naturally bring peace. They can develop processes and procedures that are efficient and produce quality results. Their focus is on people first and then, with those people, produce a quality product. They need to be affirmed and appreciated for their contribution to the team.

INSPIRING TRAITS

- ✓ Peaceful
- ✓ Loyal and supportive
- ✓ Punctual
- ✓ Trustworthy

VALUE TO THE TEAM

- ✓ Able to keep peace on the team
- ✓ Gets along well with many—especially those who are in agreement with them
- ✓ Able to develop workable processes and procedures
- ✓ Loyal, supportive, trustworthy and punctual

IDEAL ENVIRONMENT

- ✓ A non-aggressive and friendly, warm and supportive environment
- ✓ Steady processes and procedures
- ✓ Facts and information that produces quality products
- ✓ Time to adjust to change or meet deadlines

PERSONAL DEVELOPMENT AREAS

- ✓ Be more willing to be more decisive
- ✓ To take on new challenges
- ✓ Move more quickly to attain results
- ✓ Be more willing to express personal thoughts, ideas and feelings

GREATEST FEAR(S)

- ✓ Loss of security
- ✓ Criticism and rapid change





Choose From the 16 Career Clusters and Tech Prep

Now, choose the Career Cluster you are interested in.

Career Clusters - See What Jobs Match Your Personality Profile Within Each Cluster	
Cluster 1	AGRICULTURAL, FOOD & NATURAL RESOURCES
Cluster 2	ARCHITECTURE & CONSTRUCTION
Cluster 3	ARTS, AV, TECHNOLOGY & COMMUNICATIONS
Cluster 4	BUSINESS, MANAGEMENT & ADMINISTRATION
Cluster 5	EDUCATION & TRAINING
Cluster 6	FINANCE
Cluster 7	GOVERNMENT & PUBLIC ADMINISTRATION
Cluster 8	HEALTH SCIENCE
Cluster 9	HOSPITALITY, TOURISM & PERSONAL SERVICE JOB CLUSTER
Cluster 10	HUMAN SERVICES
Cluster 11	INFORMATION TECHNOLOGY
Cluster 12	LAW, PUBLIC SAFETY, CORRECTIONS & SECURITY
Cluster 13	MANUFACTURING
Cluster 14	MARKETING/SALES
Cluster 15	SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS
Cluster 16	TRANSPORTATION, DISTRIBUTION & LOGISTICS
Cluster 17	TECH PREP OPPORTUNITIES

Match Personal Behavioral Style With Career Choices In a Specific Career Cluster

15. SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS

Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering) including laboratory and testing services, and research and development services.

Skill Sets and Abilities Needed:

- ✓ People skills
- ✓ Communication skills
- ✓ Logistical scientific thinking
- ✓ Accuracy
- ✓ Time management
- ✓ Routine work
- ✓ Follow instructions
- ✓ Flexibility
- ✓ Computer skills
- ✓ Math/science skills
- ✓ Use of tools/machines
- ✓ Routine functions

OCCUPATION SUGGESTED FOCUS STYLES

OCCUPATION	SUGGESTED FOCUS STYLES
Aerospace Engineer	C, C/S, C/D
Agricultural Engineer	C, C/S, C/D
Agricultural Scientist	C, C/S, C/D
Automotive Service Advisor	C, S, I
Biological Scientist	C, C/S, C/D
Biomedical Engineer	C, C/S, C/D
Broadcast Technician	S, C/S, C/D
Ceramic Engineer	S, C/S, C/D
Chemical Engineer	C, C/S, C/D
Chemist	C, C/S, C/D
Civil Engineer	C, C/S, C/D
Computer Programmer	C, C/S, C/D
Dental Lab Technician	S, C/S, C/D
Electrical/Electronic Engineer	C, C/S, C/D
Energy Conservation Technician	C, C/S, C/D
Engineering Technician	C, C/S, C/D
Forester/Conservation Scientist	C, C/S, C/D
Geographer	C, C/S
Geologists/Geophysicists	C, C/S
Industrial Engineer	C, C/D, C/S

Research Career Choices, Capture In Notes Section, and Answer Personalized Statements

For a list of Occupational Strengths and Weaknesses of DISC Styles: [Click Here](#)

Next Steps

- Begin to research your job choices to gain a better understanding of the nature of the occupation along with the job responsibilities, salary, growth opportunities, educational and skill requirements. In order to find out every aspect of your career choices, please visit the following websites:
www.onetonline.org
www.bls.gov
- Click [HERE](#) to watch job shadowing videos on all 17 career clusters.

In order to link traditional and nontraditional careers to the workplace, please visit the following website:

- <https://careerwise.minnstate.edu/careers/menandwomen.html>

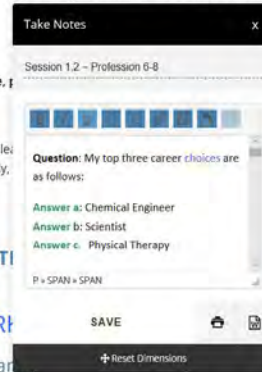
By analyzing economic factors that will impact employment opportunities, please visit the following website:

- <https://moneycrashers.com/leading-lagging-economic-indicators>
- <https://bizfluent.com/list-6059553-fiveeconomic-factors.html>

YOUR TURN - NOW GO TO YOUR NOTES SECTION AND DOCUMENT YOUR "I" STATEMENTS

HOW TO GAIN WORKING EXPERIENCE

What are some ways you can gain working experience?



QUESTIONS AND ANSWERS

Transition to Work or Post-Secondary Education

Interviewing, Budgeting and Time Management Skills



BUDGETING

Activity: Understanding budgets and pay statements by using a pay statement, develop a monthly budget to cover living expenses, savings, taxes, and recreation needs. Please review the following links:

<http://moneyandstuff.info/wp-content/uploads/2017/01/SampleBudgetforTeens-2.pdf>

BUDGETING

Defined: A budget is a guidance tool utilized by any organization for maintaining an operational approach toward financial management of income and expense categories.

This definition in practical application simply means:

1. It is a guidance tool. It points in the direction of income streams and expense accounts.
2. It can be used personally and by any organization. Budgets are valuable tools to individuals, families, businesses, agencies and corporations.
3. It is used to maintain operational flow of money whether they be assets, liabilities, income or expense.
4. It allows the leader the opportunity to manage the use of finances as needed in specific categories and to keep that use in line with financial planning.

A personal budget is a financial plan that allocates future income toward expenses, savings, and debt repayment. "Where does the money go?" is a common dilemma faced by many individuals and households when it comes to budgeting and money management.

Effective money management starts with a goal and a step-by-step plan for saving and spending. Financial goals should be realistic, be specific, have a timeframe, and imply an action to be taken. This lesson will help you develop your own personal financial goals and budget.

You will monitor your spending habits (in writing) and will be able to better obtain the most value for their available dollars. You will also demonstrate that by carefully considering needs and wants, an individual or family will spend appropriate amounts for current living expenses, while saving and investing for long-term financial security.

Entrepreneurship - Examine characteristics of entrepreneurs and produce a Business Plan

Entrepreneur Characteristics of DISC Focus Behavioral Styles

Please compare your behavioral style

CHARACTERISTICS	DISC STYLES	HOW DOES MY STYLE COMPARE
Ambition	D-I	<div><p>Take Notes X</p><p>Session 4.2 - Personal Characteristics Of An Entre</p><p>"I" Statements</p><p>Question: I have interviewed 3 business owners to learn the entrepreneurial qualities needed to be</p><p>Date Achieved:</p><p>SAVE</p><p>+ Reset Dimensions</p></div>
Initiative	D-I	
Passion	D+I-C	
Motivation	D-I(I/S/C)	
Optimism	D-I	
Perseverance	D-C	
Tenacity	D+I-C	
Risk-Taker	D	
Discipline	S-C	
Hard-worker	D-S-C(I/S/C)	
Flexible	D-I	
Adapting to change	D/I	
Aggressive Environment	D-I	
Tolerate Stress	D	



DEMO VIEW OF ONLINE MATERIALS

Each of the Grade Level Courses Focuses On The Personal Behavioral Style of the Student



All-Inclusive 36 Week Lessons For Grades 9-12

WEEK	Lessons
1	Personality - Identifying Your Behavioral Style and the Motivations of Others
2	Behavioral Flexibility and Adaptability – Blending and Connecting With Others
3	Behavioral Leadership and Occupational Characteristics
4	Identifying DISC and General Occupations
5	Matching Behavior With Occupations in the 16 Career Clusters
6	How to Gain Workplace Preparation
7	Identifying Your Passion Areas
8	Creating a Personal Vision for Your Life
9	Exam/Assessment
10	Peak Performance Setting Goals – Educational, Career and Personal Goals
11	Introduction to Soft Skills – What Employers Are Requiring
12	Communication – Improving Interaction With Others
13	Collaboration – Working Better in Teams
14	Conflict Resolution – How to Reduce and Overcome Conflict
15	Confidence – Building Self Esteem
16	Creativity – Identifying Your Creative Abilities
17	Character – Protecting Your Future
18	Exam/Assessment
19	Critical Thinking Skills Problem Solving – Learn How to Solve Problems
20	Critical Thinking Skills Decision-Making – Discover How to Make Quality Decisions
21	HEROES Character Development, Profile and e-book
22	Operating in Honor and Excellence
23	Understanding Responsibility and Order
24	Living in Expectation and Servanthood
25	How to Interview Overview
26	Understanding the Behavioral Interview
27	Mock Interview With Role Playing
28	Exam/Assessment
29	Job Acquisition Overview and Application
30	Time Management – Managing Your Time
31	Basic Budgeting Principles
32	Basic Entrepreneurship
33	Characteristics of Successful Entrepreneurs
34	Basic Components of a Business Plan
35	Insights for Success – Innovation, Concepts, Execution and Solutions
36	Exam/Assessment

DEMO VIEW OF ONLINE MATERIALS

Each of the Grade Level Courses Focuses On The Personal Behavioral Style of the Student

All-Inclusive 36 Week Lessons For Grades 6-8th

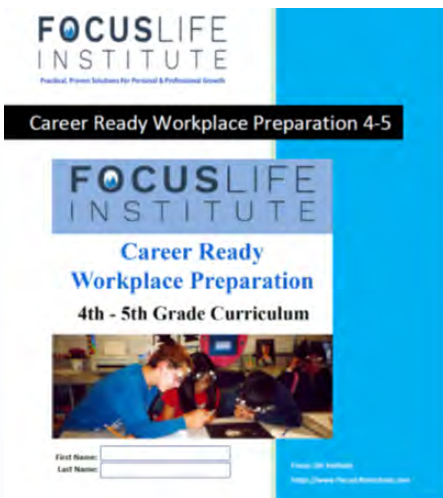


WEEK	Lessons
1	Understanding Personality Styles
2	Understanding Self
3	Understanding Others
4	How to Connect With Others
5	DISC Leadership
6	General Occupations
7	My Personality Matching With Career Clusters
8	Researching My Career Choices
9	Exam/Assessment
10	How To Gain Experience
11	Identifying My Passion
12	Creating a Vision Statement
13	Identifying Goals
14	Setting Goals
15	Time Management
16	Basic Interviewing
17	Creating a Budget
18	Exam/Assessment
19	Why Soft Skills
20	How to Improve Communication
21	How to Collaborate With Others
22	How to Reduce Conflict
23	How to Build Confidence
24	Understanding Your Creativity
25	How to Protect Your Character
26	How to Solve Problems
27	Exam/Assessment
28	How To Make Decisions
29	How to be a HERO
30	What is Honor and Excellence
31	Taking Responsibility and Order
32	Expect Attitude and Serving Others
33	Are You An Entrepreneur
34	Traits of Entrepreneurs
35	Successful Insights
36	Exam/Assessment

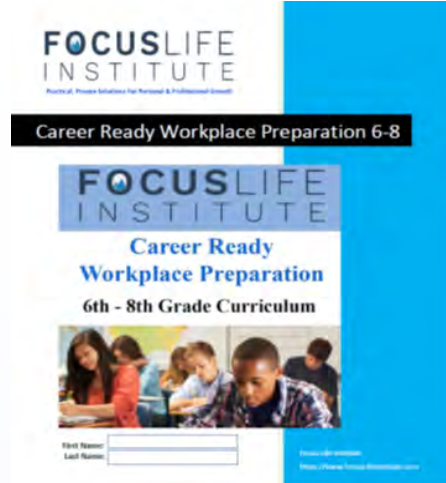
6th - 8th
Grade Course
Emphasizes
Self
Awareness,
Career Choice
and Skills
Needed For
Their Future



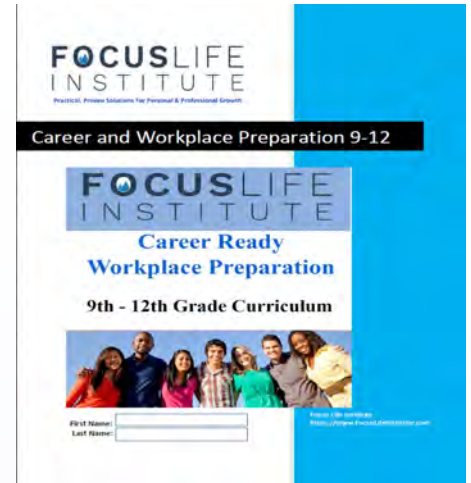
COURSES ARE AVAILABLE FROM 4-12TH GRADES



4-5th Grades



6-8th Grades



9-12th Grades

**ALL COURSES INCLUDE FACILITATOR
GUIDES AND PROFESSIONAL
DEVELOPMENT TRAINING**

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FOR MORE INFORMATION AND PRICING:

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or Call Us at 724-748-1065

Please click the following Link to go directly to our website.

<https://focuslifeinstitute.com/career-ready-workplace-preparation-k-12/>